

Office of Congressman Joe Kennedy III
4th Congressional District
Commonwealth of Massachusetts



RELEASE OF INFORMATION

Federal agencies are prohibited from releasing information concerning an individual to a third party under the Privacy Act of 1974. Please complete and sign this form, which will allow information regarding your request or concern to be released to the office of Congressman Joe Kennedy III.

PLEASE COMPLETE STEPS 1 – 4

STEP 1: CONTACT INFORMATION

Full Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Email Address (if applicable): _____

Home Phone: _____ Cell Phone: _____

Date of Birth: _____ / _____ / _____ Social Security No. _____
Month Day Year

STEP 2: SIGNATURE FOR RELEASE

This shall serve as authorization under Public Law 93-579, the Privacy Act, or other applicable privacy laws and guidelines including those privacy laws covered by the Health Insurance Portability and Accountability Act (HIPAA), to allow any agency or department to provide Congressman Kennedy and his staff with information that may be confidential. This authorization is given in connection with constituent services that Congressman Kennedy and/or his staff is providing to the below signed.

I, (print your name) _____, certify, under penalty of perjury, that I provided or authorized all of the information provided in this privacy release and any documents submitted with it, and attest that the information is complete, true, and correct.

I authorize the office of Congressman Kennedy to act on my behalf and waive all rights in the release of any and all related information and records pertaining to my case, to the extent permitted by law.

Signature: _____ Date: _____

STEP 3: PLEASE ATTACH A SHORT LETTER REGARDING THE NATURE OF YOUR REQUEST, PROBLEM, OR CONCERN. PLEASE ALSO PROVIDE IDENTIFYING CASE NUMBERS AND ATTACH COPIES OF ANY RELEVANT DOCUMENTS OR NOTICES.

STEP 4: PRINT AND SIGN THE FORM THEN EITHER SCAN/EMAIL OR FAX THE FORM WITH ANY ADDITIONAL DOCUMENTS TO:

Office of Congressman Joe Kennedy III
29 Crafts Street, Suite 375
Newton, MA, 02458